

Feed

Archived Feed Records & Inventory

When a lot is archived all of the itemized feed records are also pulled from the active ledger (see in ANALYSIS-ENTERPRISE ACCOUNTS-FEEDSTUFF) that records feed removal involving the lot and places those records into the archive as well. If you unarchive the lot, you would see that the feed inventory is correct again.

Now to address the problem of maintaining the correct inventory when archiving a lot:

1. Before archiving, print out a feed use summary for the lot. Get this from the Closeout printout- option B or through the - ANALYSIS-ENTERPRISE ACCOUNTS-FEEDSTUFF area by selecting the lot and then SUMMARY from the menu bar.
2. The feed use summary will give the amount of units used for the lot. Notice this number for each feed used.
3. Archive your lot. (If you would print out the itemize record of feed use you will notice now that the itemized feed records for the archived lot no longer appear, but all of the other records are there.)
4. Go to the SET UP-FEEDSTUFF-VIEWCHANGE area. For each feedstuff used in the lot, select the feed from the list and then select the ADJUST button. This will bring up a screen that will allow you to indicate the number of units in inventory. Take the current number and subtract the number of units of the feed that was fed to the archived lot (this number of units is on the feed use summary mentioned in step 2) and save.
5. Your inventory will be up to date now and in the ledger regarding the feed you will see the line item described as ADJUSTMENT which indicates that you did something.

Note that if you unarchive the lot after making the adjustment your inventory would change, but if you delete the lot and associated records or return to archive everything will be correct again.

Double Entry of Itemized Records for a Given Transaction

Double entry can occur in the case where you are doing a correction to a feeding period and the program or the computer generates an error before the processing is completed.

To fix this problem:

1. Go to MAIN MENU – ANALYSIS – ENTERPRISE – ACCOUNTS – FEEDSTUFF
2. Select the feed from the list that is a problem and VIEW from the menu bar.
3. On the screen the itemized records appear. Select CLEAR from the menu bar

4. Indicate the record number(s) of the doubled records and select the CLEAR RECORD(S) button.

Note that when a range of records is provided and the CLEAR RECORDS button selected all records in that range will be deleted. Therefore be sure that there are no record numbers in the range that you need to keep.

Figure H

Record	Date Incurred	Date Paid	Units	\$ Amount	Unit	Adjustment	Origin / Destination
6	07/25/2001	07/26/2001	3600.000	144.00			knobloch
13	07/31/2001	07/31/2001	0.000	-8.00			Adjustment
14	07/25/2001	07/25/2001	0.000	0.00			Adjustment
24	06/02/2001	06/10/2001	27660.000	1034.25			rock valley
27	07/28/2001	07/28/2001	12000.000	480.00			knobloch
28	08/02/2001	08/02/2001					knobloch
48	09/11/2001	10/15/2001					fg
130	02/20/2002						dk-mbi-10
135	02/22/2002	02/23/2002				0621.220	Adjustment
141	02/21/2002						dk-mbi-10
147	02/22/2002						dk-mbi-10
153	02/23/2002						dk-mbi-10
159	02/24/2002						dk-mbi-10
166	02/25/2002						dk-mbi-10
170	02/26/2002						dk-mbi-10
175	02/27/2002						dk-mbi-10
180	02/28/2002						dk-mbi-10
186	03/01/2002						dk-mbi-10
190	03/02/2002						dk-mbi-10
194	03/03/2002						dk-mbi-10
199	03/04/2002		-422.876	-13.74			dk-mbi-10
207	03/06/2002		-381.152	-12.39			dk-mbi-10
211	03/07/2002		-365.906	-11.80			dk-mbi-10
216	03/09/2002		-242.621	-7.89			dk-mbi-10
224	03/09/2002		-254.752	-8.28			dk-mbi-10

Notes: A negative value indicates the units or value removed from inventory.

Lost Itemized Records or Mistakenly Deleted Records

Note that it is probably a good idea to make a backup of data prior to adding records back so in the case that you add too many and want to start over you can put the old data back on your hard drive and start again.

1. To restore lost feed records it is necessary that the rations fed that relate to the lost records are still in the program's ration list which can be seen in the MAIN MENU – SET UP – RATION – VIEW /CHANGE area list. If you need to re-input these rations, do so as you would add a ration for the first time, but be certain that you spell the name of the ration exactly as it was before (how it is listed in the feeding periods).
2. It is necessary to make a note of the feeding period record numbers that have the missing feed files. Determine feeding period record numbers in the MAIN MENU – ANALYSIS – LOT – FEEDING area. Select the lot involved and then PERIOD – DISPLAY from the menu bar.
3. Make a note of the date associated with the feeding period where the feed data was lost.

4. Back out of that screen and go to the MENU – ANALYSIS – ENTERPRISE – ACCOUNTS – FEEDSTUFF and type in the period as the date to start restoring records and the date to stop restoring records.
5. Select the RESTORE LOST RECORDS button.

Note that when a series is specified all records in the series will be taken into account and some other feed files may double up. Therefore you may need to do one period at a time. If you do find that some records were doubled, clear the doubled entries as mentioned in previous section above.

Note that if the feeding period information is also missing, re-enter the feeding period and the missing feed files will be restored automatically.

Wrong Feed Analysis

1. Go to MAIN MENU – SET UP – FEEDSTUFF – VIEW / CHANGE
2. Select the feed from the list followed by the VIEW button
3. Type in the correct analysis value(s)
4. -A. If you only need to update and not correct already entered feeding periods select INPUTS – UPDATE from the menu bar.
-B. If you need to update and correct feeding periods select INPUTS – NUTRIENT+PERIOD. The program will ask you to indicate the date to initiate this correction so provide a date in the mm/dd/yyyy format and select OK.

Note that if you make an error in a feed analysis and this error affects some feeding periods be sure to use INPUTS – NUTRIENT+PERIOD. If you by accident used INPUTS –UPDATE or if you used INPUTS-UPDATE and then tried to use INPUTS – NUTRIENT+PERIOD the update will not take effect. To correct this, set the old analysis back in place using the INPUTS-UPDATE and then put the corrected values in and use INPUTS – NUTRIENT+PERIOD.

Wrong Name

1. Go to MAIN MENU – SET UP – FEEDSTUFF – VIEW / CHANGE
2. Select the feed from the list followed by the VIEW button
3. Select INPUTS - FEEDSTUFF ID from the menu bar.
4. Type in the correct name and select OK.

Wrong Price

A. If you have the wrong price and feeding periods were recorded using the feed with the wrong price, do the following.

1. Go to MAIN MENU – SET UP – FEEDSTUFF – VIEW / CHANGE
2. Select the feed and then the ADJUST button.

3. In the BLUE input boxes, provide the correct price data.
4. Indicate the date that this should have gone into effect in the white date input box.
5. Select the YELLOW option named CORRECT
6. From the list, open it by selecting the small arrow and then pick the first pen this price change affects.
7. Select SAVE from the menu bar. You will need to go through and select each lot individually.

Note that the price will be updated from the date you provide forward to the present time. If you need to change the price again, repeat the process described above with the new date. ALWAYS BE SURE TO START WITH THE EARLIEST UPDATE and WORK YOUR WAY FORWARD TO THE PRESENT DATE.

B. If all that is required is to update the price or change it before any feeding periods were recorded, do the following:

1. Follow steps 1,2,3 and 4 above.
2. Select the YELLOW option button named UPDATE.
3. Select SAVE from the menu bar.

Figure I

